

Japan University Accreditation Association

Regulations on Research Institute for Quality Assurance of Higher Education

Established on May 29, 2018

Revised on July 31, 2018

Revised on September 22, 2021

Article 1 Intent

These Regulations provide for the matters necessary with respect to the organization, etc. of the Research Institute for Quality Assurance of Higher Education (“RIQAHE”) established by the Japan University Accreditation Association (“JUAA”) pursuant to Article 4, Paragraph 1, Item c of the Japan University Accreditation Association Articles of Incorporation (the “AOI”).

Article 2 Purpose

The purpose of RIQAHE is to conduct research and study on the accreditation of domestic and overseas universities and make the results of that research available for member universities to contribute to the businesses of JUAA.

Article 3 Business

RIQAHE shall conduct the following businesses in order to achieve the purpose in the preceding article.

- (1) Research and study on accreditation of universities and application of the results thereof
- (2) Research and study on various issues of higher education and application of the results thereof
- (3) Holding of regular public seminars and publication of records of those seminars
- (4) Interaction with domestic and overseas higher education institutions, QA agencies and higher education researchers
- (5) Publication of research bulletins and other published materials
- (6) Other research and studies contributing to the purpose of JUAA

Article 4 Composition

RIQAHE is composed of a Director, researchers and administrative staff.

Article 5 Director

1. The Director is to be nominated by the President.
2. The Director is in charge of the duties of RIQAHE.
3. The term of office of the Director is two years; provided, however, that the Director may be reappointed.

Article 6 Researchers

1. Researchers consist of the following persons:
 - a. General researcher A faculty member recommended by a full member university who has research achievements or practical experience in an area related to university accreditation based on expert knowledge and is engaged in research and study in a research panel
 - b. Specially-appointed researcher A person who has particularly prominent research achievements or practical experience in an area related to university accreditation or is engaged in research and study on a specific subject consigned by the President
 - c. Guest researcher A person who has research achievements or practical experience in an area related to university accreditation and conducts research and study at RIQAHE for a certain period
2. Appointments and dismissals of researchers are to be made by the Board of Managing Trustees based on a proposal by the Director.
3. The term of office of a general researcher and specially-appointed researcher is a period not exceeding four years; provided, however, that general researchers and specially-appointed researchers may be reappointed.
4. Notwithstanding the preceding paragraph, the term of office of specially-appointed researchers who are “engaged in research and study on a specific subject” set out in Paragraph 1, Item b is the period of that research and study.
5. The term of office of a guest researcher is a period not exceeding one year; provided, however, that a guest researcher may be reappointed.

Article 7 Operation

Important matters relating to the operation of RIQAHE are to be determined by the Board of Managing Trustees.

Article 8 Research Panel

1. RIQAHE has research panels to carry out the businesses set out in Article 3.
2. Research panels are to be established by the President based on an inquiry by the President and after

deliberations at the Board of Managing Trustees; provided, however, that if the Director examines any proposal of a research panel made by a general researcher and considers it necessary, the Director may propose the establishment of that research panel to the President.

3. The research period of a research panel is two years; provided, however, that the research period may be extended.
4. Each research panel has one panel chairman. The panel chairman is in charge of the duties of that panel.
5. The panel chairman is to be elected from among general researchers or specially-appointed researchers and appointed by the President following deliberations at the Board of Managing Trustees.
6. The term of office of a panel chairman is two years; provided, however, that a panel chairman may be reappointed.
7. The size, composition and other necessary matters of research panels are to be separately provided.

Article 9 Publication of Bulletins

Matters necessary for bulletins to be publicized by RIQAHE are to be separately provided.

Article 10 Administrative Organization

Administrative organization of RIQAHE is as provided by the Japan University Accreditation Association Secretariat Organization Regulations.

Article 11 Treatment of Researchers

1. When a researcher is engaged in a business of RIQAHE, travel expenses, transportation expenses, rewards and other expenses may be provided in accordance with the Japan University Accreditation Association Travel Expense Regulations, Reward Provision Standards or other relevant Regulations. In that case, “committee member” in each of those Regulations will be read as “researcher.”
2. The Japan University Accreditation Association Congratulation and Condolence Regulations and the Japan University Accreditation Association Regulations on Recognition of Continuous Service apply *mutatis mutandis* to the treatment of researchers. In that case, “committee member” in each of those Regulations will be read as “researcher.”

Article 12 Miscellaneous Provisions

In addition to the provisions of these Regulations, any matters necessary for the operation, etc. of RIQAHE are to be separately provided by the Board of Managing Trustees.

Article 13 Revisions and Abolition

These Regulations are to be revised or abolished by the Board of Managing Trustees.

Supplementary Provisions (May 29, 2018)

1. These Regulations take effect on May 29, 2018.
2. Upon effectuation of these Regulations, the Japan University Accreditation Association Regulations on Part-Time Researchers and the Japan University Accreditation Association Regulations on Acceptance of Guest Researchers are to be abolished.

Supplementary Provisions (July 31, 2018)

These Regulations take effect on July 31, 2018.

Supplementary Provisions (September 22, 2021)

These Regulations take effect on September 22, 2021.