

Japan University Accreditation Association

Regulations on Review of Appeals Against Accreditation Results

Established on January 29, 2016

Revised on May 23, 2016

Revised on September 14, 2016

Revised on September 7, 2018

Article 1 Purpose

These Regulations provide for necessary matters with respect to appeals against the accreditation results in a third-party accreditation (“Third-Party Accreditation”) on educational and research activities of universities carried out under Article 4, Paragraph 1, Item a of the Japan University Accreditation Association Articles of Incorporation (the “AOI”).

Article 2 Appeals

1. A university that falls under any of the following items may make an appeal only if there is an error in fact underlying its accreditation.
 - a. A university determined to be non-accredited as a result of a review
 - b. A university determined to be non-accredited as a result of a supplementary review
2. An appeal must be made within two weeks from receiving the notice set out in Paragraph 1 of article.
3. An appeal must be made in writing.
4. An appeal must be accompanied by materials underlying an error in fact under Paragraph 1 of this article.

Article 3 Appeal Committee

1. The Appeal Committee is to be established as a committee to conduct reviews of appeals under Article 33, Paragraph 1 of the AOI.
2. The Appeal Committee consists of five members.
3. Of the committee members in the preceding paragraph, two are elected from among university officials and three are elected from among outside experts by the Board of Trustees and appointed by the President.
4. No member of the Appeal Committee may concurrently serve as a member or secretary of an accreditation committee in the accreditation conducted by Japan University Accreditation Association or a member of a subcommittee or panel, etc. established under that committee.
5. The term of office of a committee member is two years; provided, however, that a committee member may be reappointed.
6. If the post of a committee member becomes vacant, the Board of Managing Trustees shall fill

the vacancy according to the election category in accordance with the procedures in Paragraphs 3 and 4.

7. The term of office of a committee member appointed to fill a vacancy is the remaining term of office of his/her predecessor.

Article 4 Committee Chair

1. The Appeal Committee has one Committee Chair.
2. The Committee Chair is to be appointed by the President from among university officials set out in Paragraph 3 of the preceding article.
3. The Committee Chair is in charge of the duties of the Appeal Committee.

Article 5 Holding of Appeal Committee Meetings

1. An Appeal Committee meeting may not be held without the attendance of at least one half of the committee members.
2. The decisions of the Appeal Committee are to be made by a majority of the committee members present. In the case of a tie vote, the Committee Chair is to decide the matter.

Article 6 No Agent

An Appeal Committee member may not have someone else act in his or her place.

Article 7 Exclusion of Interested Parties

No member of the Appeal Committee may participate in a review of a university to which he or she belongs.

Article 8 Reviews by the Appeal Committee

1. Materials that can be used by the Appeal Committee to confirm the details of facts are the accreditation materials already submitted by the relevant university and those described in Article 2, Paragraph 4.
2. The Appeal Committee may, if it considers it necessary, hear opinions of the relevant university or experts of the relevant matters or conduct a site visit of the relevant university.

Article 9 Preparation of (Draft) Appeal Review Results

The Committee Chair shall prepare and submit to the President (draft) appeal review results.

Article 10 Deliberations and Decision of the Board of Trustees

The Board of Trustees shall make one of the following decisions:

- a. The appeal is to be rejected because it does not satisfy Paragraph 2, 3 or 4 of Article 2 or is otherwise unlawful.

- b. The appeal is to be dismissed because it is groundless while respecting the (draft) appeal review result.
- c. The appeal is accepted because it has a reason while respecting the (draft) appeal review result.

Article 11 Revision of Accreditation Results

If the Board of Trustees determines that as a result of a decision in the preceding article it is necessary to revise the accreditation result, rereview result or supplementary review result, it shall make a decision to that effect.

Article 12 Re-appeal

No re-appeal may be made.

Article 13 Notices, Reports and Announcements of Appeal Review Results

1. The President shall notify the relevant university promptly after a decision by the Board of Trustees with respect to the reason for rejection of the appeal, the appeal review result, and the accreditation result, rereview result or supplementary review result determined by the Board of Trustees to be revised.
2. The President shall report the appeal review result, and the accreditation result, rereview result or supplementary review result to the Minister of Education, Culture, Sports, Science and Technology; provided, however, that this does not apply to those in a Third-Party Accreditation that is not a certified evaluation and accreditation.
3. The President shall publicly announce the appeal review result and the accreditation result, rereview result or supplementary review result on the Internet or by another appropriate manner.

Article 14 Revisions and Abolishment of Regulations

These Regulations are to be revised or abolished by the Board of Trustees.

Supplementary Provisions (January 29, 2016)

1. These Regulations take effect on March 1, 2016.
2. The Appeal Committee, Junior College Appeal Committee, Law School Appeal Committee, Professional Graduate Business School Appeal Committee, Professional Graduate Public Policy School Appeal Committee, Professional Graduate School of Public Health Appeal Committee, and Professional Graduate School of Intellectual Property Studies Appeal Committee are to be abolished after the effectuation of these Regulations.

Supplementary Provisions (May 23, 2016)

These Regulations take effect on April 1, 2017.

Supplementary Provisions (September 14, 2016)

These Regulations take effect on April 1, 2018.

Supplementary Provisions (September 7, 2018)

These Regulations take effect on September 7, 2018.